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Welcome to Pocatello Orthopaedics & Sports Medicine Institute; Richard A. Wathne, M.D., Benjamin Blair, M.D., and S. Jeffrey Bray, D.P.M. Our staff looks forward to assisting you and making your visit with our organization a pleasant one.

In an effort to prevent passing increased operational costs to our patients, we request a minimum payment of \$50.00 upon your initial visit. We accept cash, check or credit card. We require that 20% of your bill for future visits be paid at the time of service, if you are covered by insurance. If you do not have insurance coverage, we request a minimum payment of \$100.00 upon your initial visit. In addition, you will be asked to make arrangements to pay for future visits at the time of service. Monthly payments are required to keep an account current, regardless of insurance coverage.

All accounts 90 days past due will be assessed a **FINANCE CHARGE** of **1.5%** per month.

We request that any patient covered by a Federally Funded Program, or referral healthcare insurance (i.e., Health & Welfare, Healthy Connections, Indian Health or Idaho Preferred Healthcare) bring a referral form for their services. Without a completed referral form, we may have to reschedule your appointment. If you have questions, please ask for assistance.

If you are being seen due to a Workmen's Compensation injury, please be sure to inform us of the details of your accident, name of your employer, their Workmen's Compensation carrier name, and your claim number.

As a courtesy to our patients, we will bill primary and secondary insurance carriers. Our physicians are no longer preferred providers of Regence Blue Shield of Idaho with the exception of the Regional Care Plan. We are preferred providers for Blue Cross HMO Blue/Health Ventures Plans and IHC Plans, Blue Cross Traditional plans, and Blue Cross of Idaho PPO. If your plan prefers that the policy holder seeks treatment from a Preferred Provider, please refer to your policy manual for listings of preferred providers in your area. If you are not sure of your physician's preferred provider status, please ask to speak with our billing department. They will be happy to assist you.

Our fees are determined in part by historic "usual, customary and reasonable" methods. We use a regional consulting firm which helps us determine fees, which are considered both fair and representative for our area.

Please feel free to discuss any questions or concerns you may have with the office staff. We will be happy to assist you and if necessary, direct you to Melanie in Accounts Receivable for assistance in payment arrangements. Thank you for choosing Pocatello Orthopaedics & Sports Medicine Institute.

Signed and Acknowledged

Date